

ST. LOUIS COUNTY WORKFORCE DEVELOPMENT BOARD
Emerging Technologies Committee Meeting
Friday, August 28, 2026, at 1:00 PM
Meeting Minutes

The Emerging Technologies Committee meeting was called to order on Friday, August 28, 2026, at 1:00 PM, with the following members present:

Present: Committee Chair Roderick Nunn, Robert Morrison, Jamey Edgerton, Lee Metcalf, LWDB Director Kelley Lingle, Jermal Seward

Others Present: Greta Henderson

1. CALL TO ORDER AND ROLL CALL

LWDB Director Kelley Lingle called the meeting to order at 1:00 PM

2. WBD DIRECTOR REMARKS

2.1 Committee Chair Selection

Director Lingle thanked Roderick Nunn for agreeing to Chair the Emerging Technologies Committee.

2.2 Current Job Center Activities

2.2.1 AI Training – Coursera

Director Lingle shared that the State of Missouri has grant-supported Coursera opportunities for staff to participate in AI training courses. She mentioned that some staff have already taken advantage of these offerings, and she has encouraged staff to use AI where appropriate.

2.2.2 Interview Avatar Pilot

Director Lingle noted that the Job Center worked with Lee Metcalf and his group on Interview Avatar, an AI tool that helps job seekers prepare for interviews and strengthen their resumes. She described it as a valuable coaching resource and said the Job Center plans to work with Interview Avatar again in the fall. Lee explained that the avatar-based tools provide one-on-one coaching for job interviews, case-manager training, and interpersonal communication.

3. COMMITTEE DISCUSSION

3.1 Meeting Outcomes and Expectations

Roderick Nunn suggested treating AI as an ongoing learning effort and focusing on a limited number of practical use cases rather than attempting to “boil the ocean.” He recommended creating a resource list and an executive summary. Jermal Seward asked the committee to synthesize the meeting objectives before determining the main goals, and the group discussed identifying materials for committee members to review before

the next meeting. Rod, Director Lingle, and Jermal agreed to draft and circulate language defining the committee's focused AI scope.

3.2 Proposed Subcommittee Charge & Scope

Rod framed the committee's initial charge as understanding how emerging technology affects job seekers, workers, disadvantaged populations, employers, and the broader labor market. His question to the committee was how to get AI literacy skills and emerging tech skills to job seekers.

3.2.1. Emerging Technology to Enhance Workforce Systems & Career Center Effectiveness

Lee identified several possible areas for committee work, including staff technology use, job-sector segmentation, credential recommendations, and sector prioritization. Rod reinforced the importance of grounding those priorities in existing labor-market intelligence. Lee noted that nonprofit technology committees often focus on infrastructure, systems, and productivity. He suggested these themes may help inform the committee's thinking, even if they do not all fall within the committee's core scope. He also suggested that the committee focus on specific programs and processes that may benefit from greater efficiency. Lee asked Director Lingle to identify processes that could be more effective through technology. Director Lingle identified eligibility screening, case-management documentation and follow-up, and recruitment challenges as areas for potential improvement. She mentioned that EDSI has a contract with the State of Missouri and is exploring ways to streamline eligibility determinations for workforce programs. She explained that FWCA depends on the state case-management platform but may have an opportunity to influence a planned platform update, and the committee briefly considered whether existing parallel data systems could support future AI applications. Lee described Logos's use of Copilot to organize emails and suggested that FWCA could pursue similar efficiency improvements. Director Lingle confirmed that FWCA has access to Copilot but noted that broader staff training could help employees use the available tools more effectively. Jamey Edgerton proposed treating workforce-center effectiveness as a parallel focus, including doing more with fewer resources, improving candidate acquisition, and exploring revenue or donor opportunities. He also recommended possible pro-bono AI consulting to train staff.

3.2.2. Emerging Technology Impact on Workers & Job Seekers

Rod explained that to get the right candidates connected to the right opportunities, candidates would need the right training. Robert Morrison agreed and stated that emerging technology is segmented. He emphasized that technology training should be tailored to each candidate's intended occupation. He noted that job seekers are pursuing a wide range of occupations with different skill requirements, so AI training may not

apply equally to every candidate or career pathway. Rod summarized the emerging consensus as matching the right AI skills and literacy to the right people and jobs.

- 3.2.3. Emerging Technology Impact on Employers & the Regional Workforce
Rod described SSM Health's use of coordinated AI agents to support employees onboarding across multiple systems while maintaining human review. Jermal encouraged the committee to take a broader view focused on upskilling the region's workforce so that participants can access jobs that support economic stability and long-term financial security. He framed the central question as to how the committee can help people in the region prepare for and obtain the jobs of the future.

3.3 Subcommittee Goals and Priorities

Robert suggested using AI prompts to create executive summaries, and Rod requested that Robert share his prompt library. He also asked members to send relevant materials so that he could use AI to identify shared lessons for the committee. Rod stated that he would review the meeting notes to help develop an agenda, finalize a strategic plan, and identify specific committee goals.

3.4 Recommendations to the Full Board

Rod will recommend to the Board that a short AI learning segment be included in a future full Board meeting, including its emerging focus and an example of using prompts to synthesize information.

3.4.1. Meeting Frequency

The committee agreed to meet monthly with the next meeting scheduled for September 25th at 1:00 PM.

3.4.2. Standing or Ad Hoc Status

Director Lingle stated that according to the Bylaws the Emerging Technologies Committee could be considered an Ad Hoc Committee. Members discussed whether the committee should be temporary or ongoing, noting that the rapid pace of technological change may support an extended role.

3.5 Shared Learning: Emerging Technology & Future of Work

3.5.1. Key Reports & Research

Lee and Jermal discussed the need to build from a shared information base using existing workforce development research. They referenced materials from the James S. McDonnell Foundation and the 2030 jobs report as useful sources for understanding quality jobs and identifying potential areas of focus. The committee emphasized using concise executive summaries to synthesize key findings and avoid duplicating research already completed by other organizations.

3.5.2. Regional & National Trends

The committee discussed workforce conditions, labor-market trends, and issues that may influence future workforce development strategies within the St. Louis region. Jermal distinguished between basic AI literacy, occupation-specific upskilling, and the broader question of how AI is

changing careers. He also mentioned that the committee should examine emerging and complementary occupations, citing data-center expansion and the need to prepare the region's workforce for companies considering Missouri and the St. Louis or Kansas City areas.

3.5.3. Emerging Technologies to Watch

Jermal recommended that the committee keep pace with changing technology through partnerships and by monitoring emerging jobs and skill requirements. Lee explained that many organizations are already studying future career paths and workforce needs. He encouraged the committee to build on that work rather than duplicate it, with attention to employer needs, practical job capabilities, credible certificates, and existing labor-market plans.

3.6 Next Steps

4. ADJOURNMENT

Robert Morrison made a motion to close, and Jermal Seward seconded the motion. The committee unanimously approved to adjourn.

PLEASE NOTE: The agenda of the meeting may include a motion to go into closed session pursuant to RSMo 610.021.1, and Sec. 114.020.1 SLCRO, for the purposes of discussing legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. The agenda of the meeting may also include a motion to go into closed session pursuant to RSMo 610.021.12, and Sec. 114.020.12 SLCRO, for the purposes of discussing sealed bids and related documents until the bids are opened; or sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.