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Office of Compliance Issuance

22-2026

Release Number-Program Year

Active Date: 01/29/2026
Effective Date: 01/29/2026
Expiration Date: Continuous, until further notice

Family and Workforce Centers of America (FWCA) is the fiscal agent and workforce support organization for Saint Louis County Workforce Development.

SUBJECT:

Selective Service

ATTACHMENTS (if any):

(A) – Self Attestation of Non-Registrants of Selective Service

This Issuance is an official policy of St. Louis County Workforce Development.

This Issuance Affects:

- Workforce Innovation and Opportunity Act (WIOA) Programs
Title I: Adult
Title I: Dislocated Worker
Title I: Youth

FOR THE ATTENTION OF:

All applicable WIOA staff or subcontractors—Implementation of this issuance is immediate and continuous.

RESCISSIONS: N/A

REFERENCES:

TEGL 11-11, Change 2

SUMMARY

This policy communicates St. Louis County Workforce Development (STLCOWD) policy applicable to WIOA programming: Adult (AD), Dislocated Workers (DW), and Youth (Y).

BACKGROUND

This issuance details the process of Selective Service registration for men born on or after January 1, 1960. Noncompliance results in denial of enrollment into WIOA programming or suspension of WIOA program activities/funding. This issuance is focused on ensuring adherence to applicable regulations and policies while maximizing available resources.

SUBSTANCE

Before being enrolled in WIOA funded programs men born on or after January 1, 1960 **must** register for Selective Service at **www.sss.gov**. This includes males that are:

- Citizens of the U.S.;
- Non-citizens, including illegal aliens, legal permanent residents, seasonal agricultural workers, and refugees, who take up residency in the U.S. before their 26th birthday; and/or
- Dual nationals of the U.S. and another country regardless of whether they live in the U.S.

For U.S. citizens, Selective Service registration is not required if the man falls within one of the following categories:

- Men who are serving in the military on full-time active duty;
- Men attending the service academies;
- Disabled men who are continually confined to a residence, hospital or institution; and/or
- Men who are hospitalized, institutionalized, or incarcerated are not required to register during their confinement; however, they must register within 30 days after being released if they have not yet reached their 26th birthday.

For non-U.S. citizens, Selective Service registration is not required if the man falls within one of the following categories:

- Non-U.S. male who came into this country for the first time after his 26th birthday. Acceptable forms of supporting documentation include:
 - 1) Date of entry stamp in his passport;
 - 2) I-94 with date of entry stamp on it; or
 - 3) Letter from the U.S. Citizenship and Immigration Services (USCIS) indicating the date the man entered the United States presented in conjunction with documentation establishing the individual's age.
- Non-U.S. male who entered the U.S. illegally after his 26th birthday. He must provide proof that he was not living in the U.S. from age 18 through 25.
- Non-U.S. male on a valid non-immigrant visa.

Before enrolling in WIOA funded programs, all males ages 18 and over must provide:

- documentation of compliance with the Selective Service registration requirement.
- documentation showing that they were not required to register; or
- if they were required to but did not register, *documentation establishing that their failure to register was not knowing and willful.*

A. Between the ages 18 – 26

STLCOWD has developed a process for males between the ages 18 - 26 needing to register for Selective Service.

If a male turns the age of 18 while participating in any applicable services, registration with Selective Service must be completed no later than 30 days after he becomes 18, to continue to receive funded services. If individual does not comply, suspension of services must occur until proof of registration is attained.

If an individual is less than 26 years of age, he must register on the site www.sss.gov to meet WIOA eligibility.

If a man under the age of 26 refuses to register with the Selective Service, WIOA enrollment or funded services must be suspended until he registers.

B. Over the Age of 26

STLCOWD has developed a process for males 26 years and over, who failed to comply with the Selective Service registration requirement. STLCOWD will initiate determination if the failure to register was unknowing and willful without first having the potential program individual request the Status Information Letter. This option is the most preferable because of time limits for enrolling individuals (e.g. individuals recently released from incarceration, at risk Youth, homeless, individuals requiring additional assistance).

In order to establish consistency regarding the implementation of the requirement, STLCOWD will consider the following questions when determining whether a failure to register is unknowing and willful. In determining whether failure to register was not knowing and willful, the following several factors would be considered:

- Was the individual aware of the requirement to register? Was it done deliberately or intentionally? Did the individual have the mental capacity to choose whether or not to register? What actions, if any, did the individual take when he learned of the requirement to register?
- If the individual knew about the requirement to register, was he misinformed about the applicability of the requirement to him?
- When did the individual first learn that he was required to register?
- Where did the individual live when he was between the ages of 18 and 26?
- Does the status information letter indicate that Selective Service sent letters to the individual at that address and did not receive a response?

Upon gathering all pertinent information, the Individual will be required to complete a “Self-Attestation for Non-Registrants in Selective Service” to certify their reason for not knowing and not willful reason to register for Selective Service. WIOA Staff, upon reviewing the individual’s Self Attestation, will upload document(s) to MoJobs.

C. Selective Service Website Unavailable

When the Selective Service website is unavailable, self-attestation to verify an individual’s registration with Selective Service will be utilized.

A case note will be entered to document the delay in obtaining verification of Selective Service registration.

Upon website availability, valid verification of registration with Selective Service must be obtained for individuals.

INQUIRIES

Please direct all questions or comments regarding this Issuance document to compliance@fwca-stl.com. All active, expired, or rescinded Issuances are available upon request.

ATTACHMENT A: Self Attestation of Non-Registrants of Selective Service



Self-Attestation for Non-Registrants in Selective Service

I HEREBY CERTIFY, UNDER PENALTY OF PERJURY THAT I DID NOT REGISTER FOR SELECTIVE SERVICE FOR THE FOLLOWING REASON (check one):

- I resided in a correctional facility at the time of registration
- I moved often due to family circumstances
- I did not know Selective Service registration was a requirement; I would have registered if I had known
- Other: (Explanation) _____

I attest that the information stated above is true and accurate. I understand that if the above information is misrepresented or incomplete, it may be grounds for removal from the program and/or penalties as specified by law.

Applicant's Signature

Date

Applicant's Printed Name

Applicant's Address

STAFF USE ONLY

The above applicant statement is being utilized for documentation of the following eligibility criteria:

Selective Service Registration Status

Staff Signature

Date (MM/DD/YYYY)