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Office of Compliance Issuance

28-2026

Release Number-Program Year

Active Date: 03/27/2026
Effective Date: 03/27/2026
Expiration Date: Continuous, until further notice

Family and Workforce Centers of America (FWCA) is the fiscal agent and workforce support organization for Saint Louis County Workforce Development.

SUBJECT:

Food Provided at Planned Events

ATTACHMENTS (if any): N/A

This Issuance is an official policy of St. Louis County Workforce Development.

This Issuance Affects:

- Workforce Innovation and Opportunity Act (WIOA) Programs
Title I: Adult
Title I: Dislocated Worker
Title I: Youth

FOR THE ATTENTION OF:

All applicable WIOA staff or subcontractors—Implementation of this issuance is immediate and continuous.

RESCISSIONS: N/A

REFERENCES: N/A

SUMMARY

St. Louis County Workforce Development (STLCOWDB) policy is to provide guidelines and requirements for the Local Workforce Development Board (WDB).

BACKGROUND

Under the Workforce Innovation and Opportunity Act (WIOA), boards are now called Local Workforce Development Boards (WDB). STLCOWDB new board members should receive orientation within 30 calendar days of being appointed. STLCOWDB members will review board orientation, bylaws, confidentiality, code of conduct and conflict of interest documents and policies annually.

SUBSTANCE

A. COMPOSITION & ROLES OF THE LOCAL BOARD

- I. Local Workforce Development Board - STLCOWDB is comprised of policy makers, education institutions, economic development agencies, general business, and the public.
- II. Officers of the Board - Chair, Vice Chair, Secretary, Treasurer, and Parliamentarian, collectively "leadership."
- III. Bylaws - The bylaws provide details on the following: officers, membership, committees, board meetings, procedures, and amendments.

B. ST. LOUIS COUNTY WORKFORCE DEVELOPMENT BOARD (STLCOWDB)

STLCOWDB's focusing on becoming an integrated system of partners serving as the labor exchange of choice for employers and job seekers. STLCOWDB and the Missouri Job Center (MOJC) are agencies in St. Louis where strategic planning combined with career pathways , aid in preparing individuals for a 21st century workforce approach. Our approach will attempt to focus on businesses within high-growth and high-demand industries. By creating career pathways and a local area shared vision, we will work to develop a skilled workforce that leads to self-sufficiency and supports a strong local economy ready to pioneer innovation in the 21st century. We are committed to developing partnerships while ensuring the development of an advanced workforce system.

I. Goals of the Board

- **Apprenticeship opportunities** – by focusing on high demand industries such as healthcare, advance manufacturing, IT, transportation and logistics, and construction. This will build strong workforce networks that assist employers to design programs that fit their needs but also align with national standards and funding streams.
- **Subcommittee participation from members** – will support the Boards performance goals by strengthening high demand educational and vocational opportunities in the St. Louis region.

- **Business outreach and job opportunities** – by conducting research to identify local and regional economic trends, growth industries, and in-demand occupations within the labor market.

II. Functions of the Board

- Meet with policy makers, business, government agencies, education entities, economic development agencies and the public to better understand workforce needs.
- Develop comprehensive regional strategies to meet the education and job training needs of the workforce.
- Collect and analyze Labor Market Information (LMI) to identify employment trends, education, and training needs. Disseminate the information to policy makers, educators, businesses, workforce partners, and job seekers.
- Promote opportunities to address basic workplace needs which improves the local marketplace.
- Meet with industry partners, businesses, and organizations to identify employment needs.
- Develop and submit a four (4) year local plan for the St. Louis County region in partnership with the Chief Local Elected Official (CLEO).
- Lead efforts to meet with employers in the region to promote and develop effective linkages and assess needs of jobseekers.

III. Board Staff Responsibilities

- Carrying out the Board's decisions and ensuring implementation of plans.
- Labor market trends and current job requirements of area employers and labor force.
- Providing the Board with any assistance requested.

IV. Responsibilities of STLCOWDB

Responsibilities of the Board include:

- Review funds presented for program activities
- Certification of One-stop centers

C. STLCOWD COMMITTEES

I. Standing Committees

- **Executive/Finance Committee** - as authorized by the Board, the committee is responsible for making policy recommendations to meet the needs of both area employers and job seekers. By acting on behalf of the board the committee will review recommendations for revisions to the Board's governing documents.
- **Disability Resource Committee** - as an advisory committee to the Board, the committee is charged with developing policies for St. Louis County Job Centers as related to WIOA and serving individuals with disabilities. The committee will

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coordinate with surrounding regions to develop a regional approach linking job seekers with disabilities and the business community.

- **Employer Engagement and Career Pathways Committee** - as an advisory committee to the Board, consisting of private sector companies across key industry sectors that will actively recruit local business leaders to partner with the Board and create programs that lead to quality jobs for adults, dislocated workers, and youth
- **Nominating Committee** - the chair shall seek volunteers from eligible members for the purpose of nominating a slate of officers. At least one candidate for each office should be selected during a regular meeting of the Board.

D. WIOA

I. WIOA Legislation

- WIOA was signed into law by President Barack Obama on July 22, 2014, concluding the reauthorization of the Workforce Investment Act (WIA). As the first major reform of the public workforce system since 1998, its primary goal is to strengthen workforce development programs to help Americans, including individuals facing barriers, to gain access to employment.
- WIOA is a federally funded program designed to help job seekers with employment, education, and training to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.
- WIOA distributes funding streams to states for six categories (core) programs:
 - Adults
 - Dislocated Workers
 - Youth
 - Wagner - Peyser
 - Adult Education and Literacy
 - Vocational Rehabilitation Program

II. WIOA Performance Measures

- Individual performance is measured by employment Q2 and Q4, median earnings, credentials, and measurable skill gains.

III. WIOA Partners and their Roles

The Local Board's WIOA required partner	Name of Authorized Representative Signing MOU and Local Agency
WIOA Adult Program (Title I)	Name: Kevin Schnieders Agency: Education Data Systems Incorporated (EDSI) Name: One-Stop Operator TBD Name: Julie Carter Agency: MO Dept of Higher Education and Workforce Development (MO DHEWD) (Debora Prenger)
WIOA Dislocated Worker Program (Title I)	Name: Kevin Schnieders Agency: EDSI Name: One-Stop Operator TBD Name: Julie Carter Agency: (MO DHEWD) (Debora Prenger)
WIOA Youth Program (Title I)	Name: Jerry Myers Agency: In the Door, LLC Name: Kevin Schnieders Agency: EDSI Name: Julie Carter Agency: (MO DHEWD) (Debora Prenger)
Job Corps (WIOA Title I)	Name: Lorraine Lane Agency: Distinction, LLC (St. Louis Job Corps)
Bridging Families to Communities and Beyond (YouthBuild) (WIOA Title I)	Name: Alexis Burnett Agency: Bridging Families to Communities and Beyond (St. Louis YouthBuild)
WIOA Indian and Native American (INA) programs (Section 166)	Name: NA Agency: N/A
UMOS WIOA 167 Title I National Farmworker Jobs Program	Name: N/A Agency: N/A
Wagner-Peyser labor-exchange/employment services (WIOA Title II)	Name: Julie Carter Agency: Office of Workforce Development (OWD) (Debora Prenger)
Adult Education and Literacy (AEL) (Title II)	Name: Spencer McCall Agency: St. Louis Public Schools
Vocational Rehabilitation (VR)	Name: Shelley Woods Agency: DESE – MO Vocational Rehabilitation (Joshua Hale) Name: Keith Roderick Agency: DSS – Rehabilitation Services for the Blind
The Senior Community Service Program (SCSEP) (WIOA Title V)	Name: Mark Arens Agency: MERS/Missouri Goodwill Ind. Agency: AARP Foundation (Monique Bates – AARP Foundation VP of Operations)
Perkins Career and Technical Education	Name: Kevin Andert Agency: Special School District of Metropolitan St. Louis Name: Jeff Pittman Agency: St. Louis Community College
Trade Adjustment Assistance	Name: Julie Carter Agency: DHEWD (Debora Prenger)
Jobs for Veterans State Grants	Name: Julie Carter Agency: DHEWD (Debora Prenger)
Community Services Block Grant (CSBG) activities	Name: Linda Huntspon Agency: Community Action Agency of St. Louis County, Inc. Name: Dr. Ken Chapman Agency: MO DSS
U.S. Dept. of Housing and Urban Development Employment and Training activities	Name: Bruce Ladd Agency: Dept. of Housing and Urban Development
State Unemployment Compensation Law activities	Name: Allen Andrews Agency: MO Dept. of Labor
Reentry Employment Opportunities-Programs Reintegration programs for eligible offenders	Name: Cheri Tillis Agency: Fathers and Families Support Center (FFSC)
Temporary Assistance for Needy Families (TANF)	Name: Ida Roundtree Agency: Better Family Life (Melanie Chandler) Name: Jennifer Heimericks Agency: MO DSS
Migrant Seasonal Farm Workers (MSFW)	Name: Julie Carter Agency: (DHEWD) (Debora Prenger)

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E. STATE OF MISSOURI AGENCIES

I. State of Missouri Workforce Development Board (SWDB)

- SWDB - serves the state, regional, and local workforce to align and improve employment, training, and education programs for economic growth.
- SWDB actively participates and collaborates closely with the required partners of the workforce development system, including public and private organizations. This engagement is crucial in the SWDB's role to help integrate and align a more effective job-driven workforce system that invests in the connection between education and career preparation. The SWDB advises on the implementation of workforce policy for the following state's local workforce development areas:

Central	South Central
St. Charles County	Kansas City Vicinity
East Jackson County	St. Louis City
Southwest	Ozarks
West Central	Southeast
North Jefferson/Franklin County Consortium	St. Louis County

II. Missouri Department of Higher Education and Workforce Development (DHEWD)

- DHEWD - the recipient of federal grants to fund WIOA activities, helps communities across the state strengthen economic development. They support the development of workforce opportunities that match the unique needs and goals of individuals we serve.

III. The Office of Workforce Development (OWD)

- OWB - under DHEWD, is the department that oversees WDBs through the development of policies, guidance, and monitoring of WIOA Title I programs.

F. LOCATIONS OF MOJC SITES

Comprehensive Job Center

MET Center
6347 Plymouth Avenue
St. Louis, MO 63133

Satellite Job Center

Centene Community Center
2900 Pershall Road
Ferguson, MO 63135

I. Priority of Services

- Veterans and their eligible spouses
- Public Assistance recipients
- Low-income individuals
- Individuals who are basic skills deficient (including English language learners)

- Low income, economically disadvantaged individuals, and individuals who do not qualify for other programs
- Up to 45% of the WIOA Title I Adult funds may be used to serve those clients who have incomes not exceeding 250% of the Lower Living Standard Income Level of Missouri Poverty Guidelines
- Missouri Residents

G. WORKFORCE PROGRAMS

- Adult & Dislocated Worker Program
- Migrant Seasonal Farmworker
- Indian and Native American Program
- YouthBuild
- Job Corps
- Wagner-Peyser Employment Service
- National Farmworker Jobs Program
- Youth Programs
- Reentry Employment Opportunities Program

I. Job Seeker Activities

- Job search, job referral, and placement
- Internet access
- Barrier removals
- Individual Employment Plans (IEP)
- Work Readiness Training
- Entrepreneurship
- Adult Education and Literacy (AEL)
- WorkKeys
- Accommodate individuals with disabilities and English language learners

TIMELINE

Immediate and continuous.

INQUIRIES

Please direct all questions or comments regarding this Issuance document to stlcowd@fwca-stl.com. All active, expired, or rescinded Issuances are available upon request.